

Brookland City Council Minutes
January 14, 2019

Meeting called to order at 7:00 PM by Mayor Jones

Roll Call: Council present: Mike Bishop, Lacey Elder, David Gambill, Wilson Shipman, Martin Crain, Maghen Carpenter, Mayor Kenneth Jones, Attorney Kevin Orr, and City Clerk Billy Dacus.

Mike Bishop made a motion to approve December 10, 2018 Brookland City Council minutes as written. The motion was seconded by David Gambill. Mayor Jones stated motion and second and then opened motion to the council for discussion. Being no discussion, Mayor Jones called for a vote. Mayor Jones announced the motion to accept the city council minutes from December 10, 2018 passed 6 Yays to 0 Nays.

New Business

Reviewing Ordinance 2016-02 (A.C.A § 14-43-501 - Organization of governing body):

The council reviewed this ordinance to see if any changes were to be made. Lacey Elder asked if it would be better for the council to meet on the second Tuesday night of the month instead of Monday. After a brief discussion, it was decided to keep the meeting night on Mondays and to leave everything else as is.

Three citizens interested in vacancy Ward 1 Position 2-starting March 1, 2019:

Two of the three people interested in the possible vacancy of Ward 1 Position 2 were present at the meeting to introduce themselves to the council. Samantha Sparks and Chris Miller both told about themselves to the council. Martin Crain stated that he was acquainted with Mr. Miller through work. It was decided by the council that selecting a replacement by council vote would be a better way to appoint the new council member instead of an expensive special election. The position will be open starting March 1st. No action needed taken in January's meeting.

Ordinance 2019-02 - Rezone Tract 1 currently A-1 Agriculture/Rural Residential to C-2 General Commercial, replat of 66 Crain Road:

Kevin Orr reads Ordinance 2019-02 in its entirety. Mike Bishop makes a motion to suspend the rules and go to the second reading of Ordinance 2019-02 by title only. David Gambill seconds motion. Mayor Jones states motion and second opens motion to suspend the rules to council for discussion. Being no discussion, Mayor Jones called for a vote. Mayor Jones announced the motion to suspend the rules and go to the second reading of Ordinance 2019-02 by title only passed 6 Yays to 0 Nays.

Kevin Orr reads Ordinance 2019-02 second reading by title only. Mike Bishop makes a motion to suspend the rules and go to the third and final reading of Ordinance 2019-02 by title only. David Gambill seconds motion. Mayor Jones states motion and second opens motion to suspend the rules to council for discussion. Being no discussion, Mayor Jones called for a vote. Mayor Jones announced the motion to suspend the rules and go to the third and final reading of Ordinance 2019-02 by title only passed 6 Yays to 0 Nays.

Kevin Orr reads Ordinance 2019-02 third and final reading by title only. Mike Bishop makes a motion to accept Ordinance 2019-02 as read. David Gambill seconds motion. Mayor Jones states motion and second opens Ordinance 2019-02 to council for discussion. Martin Crain questioned where this property was located. Mayor Jones stated that the property was located at 66 Crain Road. Wilson Shipman asked

who owns this property. Mayor Jones stated that Pinnacle Investments were the owners. Being no further discussion, Mayor Jones calls for roll call vote. Mike Bishop: Y, Lacey Elder: Y, David Gambill: Y, Wilson Shipman: Y, Martin Crain: Y, Maghen Carpenter: Y. Mayor Jones announces Ordinance 2019-02 passed by a vote of 6 Yays to 0 Nays.

Old Business

2018-15 Ordinance Tallgrass/Unsightly Conditions – 3rd and final reading:

Mike Bishop made a motion to read the 3rd and final reading of Ordinance 2018-15 by title only. David Gambill seconded the motion. Mayor Jones stated motion and second and then opened the motion to the council for discussion. Being none, Mayor Jones called for a vote. Mayor Jones announced the motion passed 6 Yays to 0 Nays.

Kevin Orr read Ordinance 2018-15 third and final reading by title only. Mike Bishop made a motion to accept Ordinance 2018-15 as read. David Gambill seconded motion. Mayor Jones stated motion and seconded and then opened Ordinance 2018-15 to council for discussion. Being no none, Mayor Jones called for roll call vote. Mike Bishop: Y, Lacey Elder: Y, David Gambill: Y, Wilson Shipman: Y, Martin Crain: Y, Maghen Carpenter: Y. Mayor Jones announced Ordinance 2018-15 passed by a vote of 6 Yays to 0 Nays.

2018-02 Container Ordinance Review:

This is still in the process of being updated to the PC booklet. Tabled until February's meeting.

Discuss the option of Franchise Bond to help move/upgrade of School Street & Hwy 49 Intersection forward in 2019:

Mayor Jones noted to the council that he had not received the sketch drawings for this project. The issue will be picked back-up at next month's meeting.

Discuss demolition of the 50K gallon water tank on Nelms Street – WIP 2016 Project:

Mayor Jones informed the council that bids had been accepted for the demolition of the water tank on Nelms. It was noted by John Selig from Civil Engineering Associates that the company that had the lowest bid was Iseler Demolition, Inc. from Michigan. The bid was \$24,300.00. Mr. Selig noted that this company has done work locally before and are very efficient. Martin Crain asked about the benefits of keeping the well itself functional without the tank. After a long and lengthy discussion with input from John Selig, Mayor Jones, Water Superintendent Tim Harrington, and local Fire District officials, it was decided not to keep the well functional. The cost and maintenance would not be feasible. The demolition of the tank will begin soon.

Discuss painting 300k gallon stand pipe & update – WIP 2016 Project:

Mayor Jones and John Selig from Civil Engineering Associates announced that the bids were accepted for the rehabbing and painting of the 300k gallon stand pipe tank on Hickory. The lowest bid was from Utility Service Co., Inc. from Georgia. Their bid was \$207,000.00. It was asked by council if there had been any work done before on the tank. The Mayor noted that the tank has never been fully rehab painted, only touch-up on the outside. Martin Crain asked how long would the tank be offline? Mr. Selig estimated that maybe 60 days or so. It was noted that the new well on Brady would be able to handle the work load for the city during this time. Rehab painting will begin in the near future.

Resolution 2019-01 to amend final 2018 General, Street, and Utility Fund Budgets:

Attorney Kevin Orr read Resolution 2019-01 in its entirety. This resolution is for approving the final annual General, Street, and Utility fund budgets for 2018 for the city of Brookland, Arkansas. Mike Bishop made a motion to accept Resolution 2019-01 as read. David Gambill seconded the motion. Mayor Jones stated motion and second, opened to council for discussion. Mayor Jones asked if there is any discussion. Being none Mayor Jones called for a vote. Mayor Jones announces the motion to accept Resolution 2019-01 has passed by a vote of 6 Yays to 0 Nays.

Previous Month's Financials – Mayor Jones reviewed December's Financial Checking Account Reports. The following are 12-31-18 ending balances for the main operating checking accounts:

1. General Fund ending balance was \$155,892.05
2. Street Fund ending balance was \$78,903.65
3. Utility Fund ending balance was \$376,057.80

Mayor's Notes:

✓ **Water Shut-off Policy; also adding connection fee (\$10)?**

Mayor Jones addressed the idea of adding a \$10 re-connection fee for water shut-off. He noted some tenants abuse the turn-on/turn-off policies with the meters. After a productive discussion, it was decided to add the fee, and this will be brought before the council along with a possible new shut-off procedure in a policy change next month.

✓ **Discuss Medical Clinic: New price and options:**

Mayor Jones noted the Medical Clinic building could have a cheaper price than listed before. However, the Mayor did not know what the asking price is now. He just knew that is lower than before. The council noted that the price would need to come down quite a bit more for the city to be interested in a possible purchase.

✓ **404 W. Matthews property for sale. New City Hall and park?**

Mayor Jones noted that the Wagner home place (404 W. Matthews) was for sale. He noted that there were 4 acres of the property and might make a nice place for a new City Hall and a city park. The asking price is still unknown and the Mayor is gathering more information on the issue. After a discussion, it was decided to table the issue until a later meeting.

✓ **Discuss going to an annual clean sweep:**

Mayor Jones asked the council about the city going to an annual clean sweep instead of a bi-annually. The Mayor noted that he didn't know if the two sweeps were very effective. After a lengthy discussion of the pros and cons, it was decided to try the clean sweep annually on a trial basis. Wilson Shipman made a motion to keep the clean sweep to twice a year, but the motion died because of lack of a second. The clean sweep will be in April.

✓ **CRDC use of the meeting room January 23rd, 2019 to help people with Electric Bills – 1 to 3 pm:**

Mayor Jones noted that the meeting room @ City Hall would be used by the Crowley Ridge Development Council on January 23, 2019 to help people with their electric bills from 1 to 3 pm.

Mayor Jones ask if there is anything from the council? Wilson Shipman announced that the Senior Citizens potluck is on Tuesday the 15th.

Attorney Kevin Orr noted the council needed to approve the election results and the qualifications of the council members. He noted this should be done after each election year. David Gambill made a motion to accept the election returns from the county clerk and the qualifications of the council members. The motion was seconded by Mike Bishop. Mayor Jones stated motion and second and then opened motion to the council for discussion. Being no discussion, Mayor Jones called for a vote. Mayor Jones announced the motion passed 6 Yays to 0 Nays.

Mayor Jones ask if there is anything from the floor? It was asked from the floor about new information on the flood plain maps. Mayor Jones stated that it was still a work in progress.

Wilson Shipman made a motion to adjourn. It was seconded by David Gambill. Mayor Jones stated motion and second, then called for a vote. Mayor Jones announced motion to adjourn passed 6 Yays to 0 Nays. The meeting was adjourned at 8:13 PM by Mayor Jones.

Kenneth Jones, Mayor

Billy Dacus, City Clerk/Treasurer