

**Brookland City Council Minutes**  
**June 13, 2016**

Meeting called to order at 7:00 PM by Mayor Jones

Roll Call: Aldermen present: Mike Bishop, Linda Anderson Reece, Wilson Shipman, William Thompson, David Gambill, Mayor Kenneth Jones, and City Clerk Billy Dacus. Aldermen Justin Langston and Attorney Kevin Orr were absent.

Mike Bishop made a motion to approve May 9, 2016 Brookland City Council minutes as written. Seconded by David Gambill. Mayor Jones stated motion and second and then opened motion to the council for discussion. Being no discussion, Mayor Jones called for a vote. Mayor Jones announced motion to accept the city council minutes from May 9, 2016 passed 5 yeas to 0 nays.

**New Business**

**Vector Disease Control** – *Jim Stark monthly mosquito report* – Jim Stark passed out a booklet that summarized the past month's (May) spray output for the city. Jim warned that with the past month's rain and the flooding of the rice fields, that it could be a bad summer. He also spoke of the different diseases that the mosquito can carry as well as the prevention of the mosquito.

**Planning Commission Minutes** - Mayor Jones asked the council to review 6/6/16 planning commission minutes and asked if there were any questions. Being none, the meeting continued on.

**Discussion of May's heavy rain events** – Roger Lamberth wanted to address the council about the flooding from the heavy rainfall that the city received on certain days in the month of May. He stated that the ditch on the south side of School Street could not handle the extra water that was getting to that area because of the development of Brookland Hills Subdivision. This ditch needs to be cleaned out like the drainage district cleaned the ditch, out south of E Matthews Street bridge. Mayor Jones pointed out the property is not in the drainage district, so it would be up to the land owners in that area to dig the ditch. Mayor Jones stated that the city had installed a 5' x 8' culvert under School Street per Mr. Lamberth's request; and to his knowledge Davidson Lane had not flooded until the 4 ¾" rain on May 24<sup>th</sup>, 2016. After lengthy discussion, Danny Russell, who lives at 782 East School Street spoke up and said the ditch would need to be dug and asked if the city would help along with the land owners so that it wouldn't be such hardship on the land owners financially. The Mayor said that the city would be willing to help with the cost and told the residents to get (3) quotes on how much the ditching work would cost and bring them to City Hall.

There were also other concerns from the other residents about the heavy flooding. One area is looking for an easement so the city would have the right-a-way to the property to help open up a ditch in the Brookland Street and Hardwood Acres area. There were also talk of problem areas that would be civil matters. After all being said and discussed, it was determined that the heavy May rain was an act of God and only happens once or twice per year. It is hard to prepare for a situation as such.

**AHTD - Hwy 49 & School Street Intersection** – The Mayor stated that this intersection (Hwy 49 & School Street) has been added to the list for up-grades. AHTD has been conducting a traffic count and will continue the count once again once school resumes. There is money available to add turn lanes. They could not tell the city when the money would be available but only that the intersection was on the list for an upgrade.

**Accept Letter of Credit for Brookland Hills LLC Phase 2** – Mike Bishop made a motion to accept a letter of credit in the amount of \$230,314.06 for Phase 2 of the Brookland Hills sub-division covering streets, water, sewer, and storm water improvements for 1-year being June 3<sup>rd</sup>, 2016 through June 3<sup>rd</sup>, 2017. The motion was seconded by David Gambill. Mayor Jones opened the motion up for discussion. It was explained to the council that a letter of credit is a letter from a bank guaranteeing any failure of water, sewer, streets, and storm drainage failure will be fixed by the developer. If infrastructure failures mentioned above occur and are not fixed by the developer the City of Brookland can request funds from the letter of credit at that time to fix infrastructure issues. Mayor Jones asked if there was any further discussion. The Mayor then called for a vote to the motion. The motion passed 5 yeas to 0 nays to the accept the letter.

**Ordinance 2016-10** – *An ordinance approving the acceptance and dedication of all public improvements within Phase 2 of Brookland Hills subdivision.*

Mayor Jones read Ordinance 2016-10 first reading in its entirety. Mike Bishop made a motion to accept the emergency clause in Section 4 of Ordinance 2016-10 as read. The motion was seconded by David Gambill. Mayor Jones stated motion and seconded, then opened the motion to accept the emergency clause to council for discussion. The council was concerned as to whether city officials were there to inspect the work that was being done. The Mayor assured that inspection was a top priority. Mayor Jones, Tim Harrington, Brookland Utilities Water/Wastewater Superintendent and Jason MacDonald with Civil Engineering Associates were present to address questions. Tim Harrington stated that he and Bobby Williams made periodic inspections of the sewer and water system as it was being installed and were on site when sewer system was tested for leaks. Jason MacDonald stated he was on site and inspected the street bed that was prepared for overlay before asphalt was laid. The streets passed the compaction test completed. Mayor Jones asked if there was any further discussion. Being none,

Mayor Jones called for a vote. Mayor Jones announced that the motion to accept the emergency clause in Ordinance 2016-10 passed, 5 yeas to 0 nays.

Mike Bishop made a motion to suspend the rules and go to the second reading of Ordinance 2016-10 by title only. David Gambill seconded the motion. Mayor Jones stated motion and seconded, then opened the motion to council for discussion. Being none, Mayor Jones called for a vote. Mayor Jones announced that the motion to suspend the rules passed, 5 yeas to 0 nays.

Mayor Jones read the second reading of Ordinance 2016-10 by title only. Mike Bishop made a motion to suspend the rules and go to the third and final reading of Ordinance 2016-10 by title only. David Gambill seconded the motion. Mayor Jones stated motion and seconded, then opened the motion to council for discussion. Being none, Mayor Jones called for a vote. Mayor Jones announced that the motion to suspend the rules passed, 5 yeas to 0 nays.

Mayor Jones read the third and final reading of Ordinance 2016-10 by title only. Mike Bishop made a motion to accept the third and final reading of Ordinance 2016-10 by title only. David Gambill seconded the motion. Mayor Jones stated motion and seconded, then opened the motion to council for discussion. Being none, Mayor Jones called for a roll call vote.

Mike Bishop: Yea; Linda Anderson Reece: Yea; Wilson Shipman: Yea; William Thompson: Yea; David Gambill: Yea

Mayor Jones announced that Ordinance 2016-10 approving the acceptance and dedication of all public improvements within Phase 2 of Brookland Hills subdivision passed, 5 yeas to 0 nays.

**Ordinance 2016-12 – *An ordinance to accept Cardinal Street and set speed limit.***

Mayor Jones read Ordinance 2016-12 first reading in its entirety. Mike Bishop made a motion to accept the emergency clause in Section 4 of Ordinance 2016-12 as read. The motion was seconded by David Gambill. Mayor Jones stated motion and seconded, then opened the motion to accept the emergency clause to council for discussion. Being none, Mayor Jones called for a vote. Mayor Jones announced that the motion to accept the emergency clause in Ordinance 2016-12 passed, 5 yeas to 0 nays.

Mike Bishop made a motion to suspend the rules and go to the second reading of Ordinance 2016-12 by title only. David Gambill seconded the motion. Mayor Jones stated motion and seconded, then opened the motion to council for discussion. The council questioned the thickness of the asphalt and city engineer Jason MacDonald assured the council that 2.5" thickness was standard for this area. Mayor Jones asked if there were any more discussion.

Being none, Mayor Jones called for a vote. Mayor Jones announced that the motion to suspend the rules passed, 5 yeas to 0 nays.

Mayor Jones read the second reading of Ordinance 2016-12 by title only. Mike Bishop made a motion to suspend the rules and go to the third and final reading of Ordinance 2016-12 by title only. David Gambill seconded the motion. Mayor Jones stated motion and seconded, then opened the motion to council for discussion. Being none, Mayor Jones called for a vote. Mayor Jones announced that the motion to suspend the rules passed, 5 yeas to 0 nays.

Mayor Jones read the third and final reading of Ordinance 2016-12 by title only. Mike Bishop made a motion to accept the third and final reading of Ordinance 2016-12 by title only. David Gambill seconded the motion. Mayor Jones stated motion and seconded, then opened the motion to council for discussion. Being none, Mayor Jones called for a roll call vote.

Mike Bishop: Yea; Linda Anderson Reece: Yea; Wilson Shipman: Yea; William Thompson: Yea; David Gambill: Yea

Mayor Jones announced that Ordinance 2016-12 approving the acceptance of Cardinal Street as a city street and set speed limit passed, 5 yeas to 0 nays.

### **Old Business**

**Phillips property - 57 acres** - Mayor Jones stated that he had spoken to several banks on securing a loan. The bankers have said that the property must be appraised. Since the city of Brookland is a municipality, the amount of the loan cannot go beyond the value of the loan. The council also questioned the drainage of the property. It was decided to gather more information and discuss again at next month's meeting.

**177 Brady Lane condemnation - update** – This will be discussed at next month's meeting with update from Attorney Kevin Orr.

**WIP 2016-01 - Update from Jason MacDonald regarding test well** – Jason stated that Lane has finished drilling the test well. There are several tests that are being ran on the water and the results should be available by July's council meeting.

**Discuss establishing a committee and fund to provide assistance to elderly with home repair needs** – More information is being gathered on this issue and Mayor Jones will publish the idea in his next newsletter. The matter will be discussed in upcoming council meetings.

Mayor Jones asked for a 5-minute break. The motion was made by Wilson Shipman and seconded by David Gambill. The motion passed 5 yeas to 0 nays. Meeting was to resume at 8:35.

The motion was made by Wilson Shipman to resume the meeting. The motion was seconded by David Gambill. The motion passed by 4-0 margin with Linda Anderson Reece excused from the rest of the meeting. Meeting resumed at 8:35.

**Previous Month's Financials** – Mayor Jones reviewed May Financial Reports. The following are 5-31-16 ending balances for the main operating checking accounts:

1. General Fund ending balance was \$112,781.18
2. Street Fund ending balance was \$75,058.63
3. Utility Fund ending balance was \$281,646.67

**Mayor's Notes -**

**AML Convention** – The mayor asked the ones who will be attending the convention to stay after the meeting to discuss travel plans.

It was announced by Mayor Jones that the planning commission meeting will take place on the second Monday of next month at 6:00 before the city council meeting at 7:00 because of the holiday.

There were several different questions asked by the floor when the Mayor opened the floor to questions. Ranging from a passed gas leak to maintenance in the city park. All questions were answered to the satisfaction of the questioners.

Wilson Shipman made a motion to adjourn. Second by David Gambill. Mayor Jones called for a vote. Mayor Jones announced motion passed 4 yeas to 0 nays. Meeting adjourned at 8:55 PM by Mayor Jones.

Billy Dacus, Clerk/Treasurer

Kenneth Jones, Mayor