

Brookland City Council Minutes
March 12, 2018

Meeting called to order at 7:00 PM by Mayor Jones

Roll Call: Council present: Mike Bishop, Jean Gandy, David Gambill, Wilson Shipman, Martin Crain, Maghen Carpenter, Mayor Kenneth Jones, Attorney Kevin Orr, and City Clerk Billy Dacus.

Mike Bishop made a motion to approve February 12, 2018 Brookland City Council minutes as written. The motion was seconded by David Gambill. Mayor Jones stated motion and second and then opened motion to the council for discussion. Being no discussion, Mayor Jones called for a vote. Mayor Jones announced the motion to accept the city council minutes from February 12, 2018 passed 6 yeas to 0 nays.

New Business

Leon Glenn: Request waterline extension north on Hwy 49 north of Pine log (CR762) – The Mayor brought forward a request by Leon Glenn to extend the Brookland Utilities waterlines outside the city limits. This extension would be along Highway 49 up to and north of Pine Log road (CR 762). There was much discussion on the proposal; with the council members debating the pros and cons of the situation. After several valid points were made, it was decided that the council would need more information and research before proceeding. More information would be gathered in the coming month and the council will address this topic again in April's meeting.

Allison Stech- Girl Scouts wanting to put newspaper stand outside city hall for the community library (honor system) – Allison Stech representing the Girl Scouts of Brookland addressed the council asking for the council's permission to put a newspaper stand outside the City Hall for a community library project they have started. The books would be community property with the public trading books on the honor system. The Girl Scouts have gotten permission from other places in Brookland to place their stands and Allison thought that the Brookland City Hall would be a good location for the citizens. The Girl Scouts would be responsible for the up-keep and stocking of the library stand. The council agreed unanimously to allow the stand to be placed at City Hall.

Ordinance 2018-03 - Waving competitive bidding & advertise for backhoe - Kevin Orr reads Ordinance 2018-03 1st reading. Mike Bishop makes a motion to suspend the rules and go to the second reading of Ordinance 2018-03 by title only. David Gambill seconds motion. Mayor Jones states motion and second opens motion to suspend the rules to council for discussion. Being no discussion, Mayor Jones called for a vote. Mayor Jones announced the motion to suspend the rules and go to the second reading of Ordinance 2018-03 by title only passed 6 yeas to 0 nays.

Kevin Orr reads Ordinance 2018-03 second reading by title only. Mike Bishop makes a motion to suspend the rules and go to the third and final reading of Ordinance 2018-03 by title only. David Gambill seconds motion. Mayor Jones states motion and second opens motion to suspend the rules to council for discussion. Being no discussion, Mayor Jones called for a vote. Mayor Jones announced the motion to suspend the rules and go to the third and final reading of Ordinance 2018-03 by title only passed 6 yeas to 0 nays.

Kevin Orr reads Ordinance 2018-03 third and final reading by title only. Mike Bishop makes a motion to accept Ordinance 2018-03 as read. David Gambill seconds motion. Mayor Jones states motion and second opens Ordinance 2018-03 to council for discussion. Being no discussion, Mayor Jones calls for roll call vote. Mike Bishop: Y, Jean Gandy: Y, David Gambill: Y, Wilson Shipman: Y, Martin Crain: Y, Maghen Carpenter: Y. Mayor Jones announces Ordinance 2018-03 passed by a vote of 6 yeas to 0 nays.

Mike Bishop makes a motion to accept Emergency Clause as read in Ordinance 2018-03. David Gambill seconds motion. Mayor Jones states motion and second opens to council for discussion. Martin Crain and Wilson Shipman had questions about the equipment. They questioned the condition of the backhoe, the bidding process, and how long we have had the current excavator. Mayor Jones stated that the backhoe was in bad shape and since we are selling the old backhoe in the upcoming auction, that a new one would be needed to replace it. He stated that buying a new back hoe was put in the budget last year (2017), but it was not purchased. It was also budgeted for 2018. The mayor stated the bidding process would take up to 30 to 60 days. As far as the excavator, Mayor Jones stated it was 4 years old. What would happen is that the smaller excavator used by the street department would be moved to the utilities department and the new bigger excavator that is to be purchased would be used by the street department. Being no further discussion, Mayor Jones called for a vote. Mayor Jones announced the motion to accept the Emergency Clause as read in Ordinance 2018-03 passed 6 yeas to 0 nays.

Ordinance 2018-04 - Waving competitive bidding & advertise for excavator - Kevin Orr reads Ordinance 2018-04 1st reading. Mike Bishop makes a motion to suspend the rules and go to the second reading of Ordinance 2018-04 by title only. David Gambill seconds motion. Mayor Jones states motion and second opens motion to suspend the rules to council for discussion. Being no discussion, Mayor Jones called for a vote. Mayor Jones announced the motion to suspend the rules and go to the second reading of Ordinance 2018-04 by title only passed 6 yeas to 0 nays.

Kevin Orr reads Ordinance 2018-04 second reading by title only. Mike Bishop makes a motion to suspend the rules and go to the third and final reading of Ordinance 2018-04 by title only. David Gambill seconds motion. Mayor Jones states motion and second opens motion to suspend the rules to council for discussion. Being no discussion, Mayor Jones called for a vote. Mayor Jones announced the motion to suspend the rules and go to the third and final reading of Ordinance 2018-04 by title only passed 6 yeas to 0 nays.

Kevin Orr reads Ordinance 2018-04 third and final reading by title only. Mike Bishop makes a motion to accept Ordinance 2018-04 as read. David Gambill seconds motion. Mayor Jones states motion and second opens Ordinance 2018-04 to council for discussion. Wilson Shipman asked if this new excavator would be a bigger size and if so, would it still be able to do the smaller jobs? Mayor Jones stated that it would be a bigger size and yes it would still be able to do the other jobs. Mr. Shipman also asked about the pricing. Mayor Jones said he doesn't have any solid numbers at this time. Being no further discussion, Mayor Jones calls for roll call vote. Mike Bishop: Y, Jean Gandy: Y, David Gambill: Y, Wilson Shipman: Y, Martin Crain: Y, Maghen Carpenter: Y. Mayor Jones announces Ordinance 2018-04 passed by a vote of 6 yeas to 0 nays.

Mike Bishop makes a motion to accept Emergency Clause as read in Ordinance 2018-04. David Gambill seconds motion. Mayor Jones states motion and second opens to council for discussion. Being no

discussion, Mayor Jones called for a vote. Mayor Jones announced the motion to accept the Emergency Clause as read in Ordinance 2018-04 passed 6 yeas to 0 nays.

Ordinance 2018-05 - Rezoning 632 N. Holman from R2 to C2 (approved by PC) - Kevin Orr reads Ordinance 2018-05 1st reading. Mike Bishop makes a motion to suspend the rules and go to the second reading of Ordinance 2018-05 by title only. David Gambill seconds motion. Mayor Jones states motion and second opens motion to suspend the rules to council for discussion. Being no discussion, Mayor Jones called for a vote. Mayor Jones announced the motion to suspend the rules and go to the second reading of Ordinance 2018-05 by title only passed 6 yeas to 0 nays.

Kevin Orr reads Ordinance 2018-05 second reading by title only. Mike Bishop makes a motion to suspend the rules and go to the third and final reading of Ordinance 2018-05 by title only. David Gambill seconds motion. Mayor Jones states motion and second opens motion to suspend the rules to council for discussion. Being no discussion, Mayor Jones called for a vote. Mayor Jones announced the motion to suspend the rules and go to the third and final reading of Ordinance 2018-05 by title only passed 6 yeas to 0 nays.

Kevin Orr reads Ordinance 2018-05 third and final reading by title only. Mike Bishop makes a motion to accept Ordinance 2018-05 as read. David Gambill seconds motion. Mayor Jones states motion and second opens Ordinance 2018-05 to council for discussion. Martin Crain questioned where this property was located, how much land, and the purpose of the re-zoning. Mayor Jones stated that there was .63 acres located on the southwest quadrant at the intersection of North Holman and East School Street. The mayor also stated that as indicated by the approved land use map that our city vision was to have land along Highway 49B rezoned to C2 when they became available. Being no further discussion, Mayor Jones calls for roll call vote. Mike Bishop: Y, Jean Gandy: Y, David Gambill: Y, Wilson Shipman: N, Martin Crain: Y, Maghen Carpenter: Y. Mayor Jones announces Ordinance 2018-05 passed by a vote of 5 yeas to 1 nay.

Mike Bishop makes a motion to accept Emergency Clause as read in Ordinance 2018-05. David Gambill seconds motion. Mayor Jones states motion and second opens to council for discussion. Being no discussion, Mayor Jones called for a vote. Mayor Jones announced the motion to accept the Emergency Clause as read in Ordinance 2018-05 passed 6 yeas to 0 nays.

Brookland School bid paving chat road around elementary to high school. They bid the City's section of roads by the Hickory well also. The bid was set at \$23,220. Does the city want to pay this? – Mayor Jones told the council that the Brookland Schools have a bid to pave the roads and parking area behind the school. He stated that the school also got the city's section of the road that is connected to Hickory Street and beside the Hickory well bid in the process. The Mayor asked the council if they wanted to accept this bid or try to find a lower bid. Mayor Jones said he thought this was a good and reasonable bid. There was a little confusion as to who owns the section of the chat roads in the bid. It was noted that the city owns some of the road and Brookland school owns some of the road. Wilson Shipman thought the school should pay for all of it since they bid the project. Wilson Shipman made a motion for the City of Brookland not to pay the \$23,220 to overlay the city roads that connect the Brookland School Elementary to Brookland High School chat roads. They Mayor asked the council for a second. There was none, so the motion died because of a lack of a second. The Mayor then asked if there was a motion to

pay for the bid. Martin Crain made a motion to discuss the matter of paving the roads that connect the Brookland School Elementary to Brookland High School chat roads informally. David Gambill seconded the motion. Mayor Jones stated motion and second and then opened motion to the council for discussion of this motion. Being no discussion, Mayor Jones called for a vote. Mayor Jones announced the motion to open discussion for the paving of the roads that connect the Brookland School Elementary to Brookland High School chat roads passed 5 yeas to 1 nay; Wilson Shipman voting against. Mayor Jones stated the item is now officially open for discussion. It was asked by the council who uses these roads. It was stated that the public uses the roads a lot due to school traffic. Martin Crain questioned if the city had the money to pay for the overlay of this project. Mayor Jones stated that it was in the budget to overlay different streets in the city. Wilson Shipman thought that other streets needed it more than the project in the discussion. The Mayor pointed out that the city section would be the only part of the road that wouldn't be paved and that it is always needing grading because it becomes so rough due to the high traffic volume. Martin Crain stated that he thought that the city should pave the road if the city had the money. The Mayor said we need a motion. Mr. Crain thought that his motion of discussing the topic was still open, but it was pointed out by Attorney Kevin Orr that his motion was voted on already. So, Martin Crain made a motion that the city of Brookland pave the roads that connect the Brookland School Elementary to Brookland High School; as well as the road that goes around the Hickory Well tower. The motion was seconded by David Gambill. Mayor Jones stated motion and second and then opened motion to the council for further discussion. Being none, Mayor Jones called for a vote. Mayor Jones announced the motion passed 5 yeas to 1 nay; Wilson Shipman voting against.

Old Business

WIP 2016-01 – well & tank-field project update from Jason MacDonald with Civil Engineering

Associates– Jason MacDonald updated the council on the process of the new well. He stated that the well work of the housing is done and that the line work should be completed by the end of March. Mr. MacDonald gave a handout to the council listing possible water improvements that can be made with the left-over funds of the project. Jason stated that there should be over eight-hundred thousand dollars available to use if the council approves. The listing that Jason provided showed seven different items that would cost around nine-hundred thousand dollars to complete. The council will study these figures and discuss them at the next meeting.

Purchase of 401 Holman – Update – Mayor Jones said the city is in the process of looking for the best interest rate to finance the purchase. More information would be available for next month's meeting.

Auction of home located at 307 Bernis & other misc. items – Mayor Jones stated the auction was set for April 3rd at 10:00 am. The auctioneer is to take some pictures of some of the items up for bid and the city will put these on their website and advertise as well.

W. Matthews Street widening project; Logan St. to S. Oak St.– Mayor Jones stated that he is still working on this and is hoping to get the necessary signatures for the right-a-way to widen the street.

Previous Month's Financials – Mayor Jones reviewed January's Financial Checking Account Reports. The following are 2-28-18 ending balances for the main operating checking accounts:

1. General Fund ending balance was \$195,205.55
2. Street Fund ending balance was \$154,761.62
3. Utility Fund ending balance was \$324,063.85

Mayor's Notes: No notes this month.

Mayor Jones ask if there is anything from the council? There was none.

Mayor Jones ask if there is anything from the floor? Andrea Alley addressed the council with a request for help with a tree root system that is in a ditch behind her property on Brookland Street. She stated she was trying to keep the ditch clean of debris but was having problems with the roots catching a lot of trash coming down the ditch when it rains. She asked if someone from the city could cut the roots off with a chainsaw. Mayor Jones stated that the city would investigate the situation.

Ms. Alley also asked about a sidewalk to the new city park. She was wondering if there would be a way for people to get to park by way of sidewalk. Mayor Jones stated that sidewalks would be placed in areas by the park some that the citizens could walk.

There were citizens that lived on Nelms Street that addressed the council about flooding problems on their street. They were concerned that some contractors didn't leave a way for the water to flow away from their properties when the land was developed. Mayor Jones said that he was aware of this problem and he would work to find a solution.

Brookland Police Chief Jon Moore addressed the council about Brookland School wanting to add another resource officer on staff and that the school would like that officer to be a Brookland City Officer. Chief Moore thought this would be a great idea and the council agreed with him. The school currently has (2) resource officers that are county deputies.

Captain Janssen Settlemoir from the City of Brookland addressed the council with some different bids for a new police vehicle. The captain was letting the council know that the process was almost complete, and the vehicle would be purchased in the coming weeks.

Wilson Shipman made a motion to adjourn. It was seconded by Maghen Carpenter. Mayor Jones stated motion and second, then called for a vote. Mayor Jones announced motion to adjourn passed 6 yeas to 0 nays. Meeting adjourned at 8:40 PM by Mayor Jones.

Kenneth Jones, Mayor

Billy Dacus, City Clerk/Treasurer