

**Brookland City Council Minutes**  
**December 10, 2018**

Meeting called to order at 7:00 PM by Mayor Jones

Roll Call: Council present: Mike Bishop, Jean Gandy, David Gambill, Wilson Shipman, Martin Crain, Maghen Carpenter, Mayor Kenneth Jones, Attorney Kevin Orr, and City Clerk Billy Dacus.

Mike Bishop made a motion to approve November 12, 2018 Brookland City Council minutes as written. The motion was seconded by David Gambill. Mayor Jones stated motion and second and then opened motion to the council for discussion. Being no discussion, Mayor Jones called for a vote. Mayor Jones announced the motion to accept the city council minutes from November 12, 2018 passed 6 yeas to 0 nays.

**New Business**

**Presentation of an Award Plaque to the Crain Family – Purple Heart:**

Tim Harrington on behalf of the Purple Heart Chapter 708 of Jonesboro, Arkansas presented the Crain family with a plaque in the memory of Ronald Edward Crain for his service in the military during the Vietnam war. Ronnie was a member of the USARV 4<sup>th</sup> Infantry Div. 12<sup>th</sup> Infantry. He was awarded the Combat Medic, Bronze star with “V” for Valor, Purple Heart, National Defense Service Medal, and the Vietnam Campaign Medal. Mr. Crain was KIA while serving as a Specialist Four in Vietnam July 12, 1967. Mayor Jones noted that the city of Brookland wanted to thank the Crain’s for his years of service.

**Ordinance 2018-17- David Luna request to re-zone 507 Holman from C1 to R1:**

Kevin Orr read Ordinance 2018-17 in its entirety. Mike Bishop makes a motion to suspend the rules and go to the second reading of Ordinance 2018-17 by title only. David Gambill seconds motion. Mayor Jones states motion and second opens motion to suspend the rules to council for discussion. Being no discussion, Mayor Jones called for a vote. Mayor Jones announced the motion to suspend the rules and go to the second reading of Ordinance 2018-17 by title only passed 6 yeas to 0 nays.

Kevin Orr reads Ordinance 2018-17 second reading by title only. Mike Bishop makes a motion to suspend the rules and go to the third and final reading of Ordinance 2018-17 by title only. David Gambill seconds motion. Mayor Jones states motion and second opens motion to suspend the rules to council for discussion. Being no discussion, Mayor Jones called for a vote. Mayor Jones announced the motion to suspend the rules and go to the third and final reading of Ordinance 2018-17 by title only passed 6 yeas to 0 nays.

Kevin Orr reads Ordinance 2018-17 third and final reading by title only. Mike Bishop makes a motion to accept Ordinance 2018-17 as read. David Gambill seconds motion. Mayor Jones states motion and second opens Ordinance 2018-17 to council for discussion. Wilson Shipman questioned where this property was located and the purpose of the re-zoning. Mayor Jones stated that the property was located 507 Holman. The mayor stated that the zone request was needed to be R1 so that a house could be built. Being no further discussion, Mayor Jones calls for roll call vote. Mike Bishop: Y, Jean Gandy: Y, David Gambill: Y, Wilson Shipman: Y, Martin Crain: Y, Maghen Carpenter: Y. Mayor Jones announces Ordinance 2018-17 passed by a vote of 6 yeas to 0 nays.

Mike Bishop makes a motion to accept Emergency Clause as read in Ordinance 2018-17. David Gambill seconds motion. Mayor Jones states motion and second opens to council for discussion. Being no discussion, Mayor Jones called for a vote. Mayor Jones announced the motion to accept the Emergency Clause as read in Ordinance 2018-17 passed 6 yeas to 0 nays.

**Discuss demolition of the 50K gallon water tank on Nelms Street – WIP 2016 Project:**

Mayor Jones addressed the council about the possible demolition of the water tank on Nelms. It was noted by John Selig from Civil Engineering Associates that the tank is very old and would be a major expense to repair and maintain. After a lengthy discussion on the pros and cons of keeping the tank and the pump, Martin Crain made a motion to move forward with the demolition with the 50k gallon water tank on Nelms Street and research the maintenance cost to keep the well-pump in operation and discuss the gathered information in January's meeting. The motion was seconded by David Gambill. Mayor Jones stated motion and second and then opened motion to the council for discussion. Being no discussion, Mayor Jones called for a vote. Mayor Jones announced the motion passed 6 yeas to 0 nays.

**Discuss the option of Franchise Bond to help move/upgrade of School Street & Hwy 49 Intersection forward in 2019:**

Mayor Jones addressed the council with an option of a Franchise Bond to help finance the improvement of the intersection located on School Street and Hwy 49. The Mayor noted that grant for a project like this wouldn't be available until 2023. Since there is a definite need for improved traffic flow during school hours, he thought this could be a way to finance the project and get started sooner. The council agreed that this problem needs to be address, so Mayor Jones is going to get more information and get someone from Crews and Associates to address the council about the city's options at next month's meeting.

**Everett Bolton Lane sewer extension bid opening held November 20,2018 was awarded to GCE, Inc. from Paragould:**

Mayor Jones informed the council that GCE, Inc. of Paragould, Arkansas was awarded the bid for the Everett Bolton Sewer Extension project. They were the lowest bidder. The Mayor stated that this company has done projects for the city before and do very good work. The paperwork for this project has been started with pre-construction meetings to follow.

**Old Business**

**2018-15 Ordinance Tallgrass/Unsightly Conditions – 2<sup>nd</sup> reading:**

Mike Bishop made a motion to read the 2nd reading of Ordinance 2018-15 by title only. David Gambill seconded the motion. Mayor Jones stated motion and second and then opened the motion to the council for discussion. Being none, Mayor Jones called for a vote. Mayor Jones announced the motion passed 6 yeas to 0 nays.

Kevin Orr read the 2nd reading of Ordinance 2018-15 by title only. This is an ordinance addressing the tallgrass and unsightly conditions in the city of Brookland. The 3<sup>rd</sup> and final reading will occur at January's meeting.

**2018-02 Container Ordinance Review:**

Attorney Kevin Orr read the changes of this Ordinance 2018-02 to the council. The council agreed with the changes and the information will be added to the Planning Commission booklet to be enforced by the Commission.

Wilson Shipman asked the council for a break. David Gambill made a motion to take a short break. The motion was seconded by Martin Crain. Mayor Jones stated motion and second and then opened motion to the council for discussion. Being no discussion, Mayor Jones called for a vote. Mayor Jones announced the motion passed 6 yeas to 0 nays. Council recessed at 7:47 PM.

Martin Crain made a motion to go back in session. The motion was seconded by Mike Bishop. Mayor Jones stated motion and second and then opened motion to the council for discussion. Being no discussion, Mayor Jones called for a vote. Mayor Jones announced the motion passed 6 yeas to 0 nays. Council back in session at 7:55 PM.

**Veterans Memorial Park Committee:**

Mayor Jones submitted the following names to serve on the Veterans Memorial Park Committee to the council. The names were: Loyd Davis, John Kelly, Steve Beck, Aaron Coleman and the following East Lab students from Brookland: Chance Austin, Dylan Carringer, Maddox Murphy, Cainan Culbreath, Riley Gilmer and Harrison Davis. David Gambill made a motion to accept the names as presented. The motion was seconded by Martin Crain. Mayor Jones stated motion and second and then opened motion to the council for discussion. Being no discussion, Mayor Jones called for a vote. Mayor Jones announced the motion passed 6 yeas to 0 nays.

**307 North Bernis: Approve in the minutes a loan for Lot 3 (detention pond) @ \$47,000.00 with a balloon note of \$30,000.00 to be paid when Lots 1 & 2 are sold:**

Mayor Jones stated that there needed to be a notation in the minutes about the financial plans with the bank about 307 North Bernis. After a discussion about the reasoning, David Gambill made a motion to approve the loan for \$47,000.00 on Lot 3 (Detention Pond) @ 307 North Bernis and a \$30,000.00 balloon note on Lots 1 & 2 to be paid in 12 months or at date of sell. The motion was seconded by Jean Gandy. Mayor Jones stated motion and second and then opened motion to the council for discussion. Being no discussion, Mayor Jones called for a vote. Mayor Jones announced the motion passed 6 yeas to 0 nays.

**Amend final 2018 General, Street, and Utility Fund Budgets:**

The Mayor had copies of the final 2018 Fund budgets for the council to review. He went over the amended lines that would cover the needs to the end of the year. He asked the council to look at them and if there were no issues, they would be amended as final.

Attorney Kevin Orr read Resolution 2018-18 in its entirety. This resolution is for amending the final annual General, Street, and Utility fund budgets for 2018 for the city of Brookland, Arkansas. Mike Bishop made a motion to accept Resolution 2018-18 as read. David Gambill seconded the motion. Mayor Jones stated motion and second, opened to council for discussion. Mayor Jones asked if there is any discussion. Being none Mayor Jones called for a vote. Mayor Jones announces the motion to accept Resolution 2018-18 has passed by a vote of 6 Yeas to 0 Nays

**Previous Month's Financials** – Mayor Jones reviewed November's Financial Checking Account Reports. The following are 11-30-18 ending balances for the main operating checking accounts:

1. General Fund ending balance was \$149,758.49
2. Street Fund ending balance was \$78,051.30
3. Utility Fund ending balance was \$399,859.97

**Mayor's Notes:**

✓ **Homeland/FEMA Draft Flood Plain map update:**

Mayor Jones noted to the council that there was a meeting 12/10/18 to discuss and review the Homeland/FEMA Draft Flood Plain maps. The mayor stated that the city of Brookland fared better with the newly released maps as far as the flooding plains. There is still changes that could be made and an extra study of certain areas of the city could be done at the city's cost. More information will be gathered.

✓ **Discuss cost to repair '41' Firetruck:**

Mayor Jones told the council that the cost for parts and repair for the '41 firetruck was expensive and very hard to find. This being the case, it was questioned as to whether the truck needs to be on the road for parades and such. The truck is currently located in the museum room @ 401 Holman. More information will be gathered to see if certain parts can be found.

✓ **City Hall closed December 31st, 2018:**

Mayor Jones asked the council if it was ok for City Hall to be closed on December 31<sup>st</sup>. The employees would use vacation or comp. time for pay. The council stated that would be ok.

✓ **CRDC use of the meeting room January 23rd, 2019 to help people with Electric Bills – 1 to 3 pm:**

Mayor Jones noted that the meeting room @ City Hall would be used by the Crowley Ridge Development Council on January 23<sup>rd</sup> 2019 to help people with their electric bills from 1 to 3 pm.

✓ **Swearing In of new elected officials is January 1st @ 12:00 pm @ the Craighead County Courthouse:**

The Mayor reminded the council that the newly elected officials "Swearing In" process would be held at the Craighead County Courthouse @ 12:00 pm on January 1, 2019.

✓ **Present 2019 General, Street, and Utility Fund Budgets:**

Mayor Jones asked the council if they had reviewed the 2019 Fund Budgets that were passed out at last month's meeting. Council members stated that they had. The budgets were reviewed again by the council and Mayor Jones, with the Mayor going over each Fund account budget for 2019. After discussing and reviewing the budgets, Attorney Kevin Orr read Resolution 2018-19 in its entirety. This resolution is for approving the annual General, Street, and Utility fund budgets for 2019 for the city of Brookland, Arkansas. Mike Bishop made a motion to accept Resolution 2018-19 as read. David Gambill seconded the motion. Mayor Jones stated motion and second, opened to council for discussion. Mayor Jones asked if there is any discussion. Being none Mayor Jones called for a vote. Mayor Jones announces the motion to accept Resolution 2018-19 has passed by a vote of 6 Yeas to 0 Nays

Mayor asked the council if he could add an item to the agenda. Mike Bishop made a motion to add the item to the agenda. The motion was seconded by David Gambill. Mayor Jones stated motion and second and then opened motion to the council for discussion. Being no discussion, Mayor Jones called for a vote. Mayor Jones announced the motion passed 6 yeas to 0 nays.

Mayor Jones told the council that he was informed by Brookland Fire Protection District Chief Steve Beck that the city was out of compliance with some fire hydrant placements when the new main water line was laid in the city. Mayor Jones announced that this problem would be corrected by adding (2) new hydrants to the system. The Mayor thanked Mr. Beck for bringing this to the attention of the city so that it could be addressed.

**Mayor Jones ask if there is anything from the council?** Wilson Shipman asked when First Community Bank was starting construction on their new building. The Mayor said that the bank officials are in process of the necessary paperwork and were hoping things would start early in 2019. Martin Crain asked about the Arkansas Municipal League Winter meeting. Mayor Jones stated that it would be in January at Little Rock. If anyone was interested in attending needed to get registered so that the city could try to get hotel rooms for them.

**Mayor Jones ask if there is anything from the floor?** City employee Bobby Williams stated he would like to get with the council about amending the Animal Control Ordinance to get it up to date.

Wilson Shipman made a motion to adjourn. It was seconded by Maghen Carpenter. Mayor Jones stated motion and second, then called for a vote. Mayor Jones announced motion to adjourn passed 6 yeas to 0 nays. The meeting was adjourned at 8:47 PM by Mayor Jones.

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Kenneth Jones, Mayor

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Billy Dacus, City Clerk/Treasurer