

## **Brookland Planning Commission Meeting December 3, 2019**

The meeting was called to order at 7:00 pm by Co-Chairman Jerry Blair. Commissioners present: Ralph (Sonny) Crain, Samantha Sparks, Gary Hill, Jerry Blair, and City Clerk Billy Dacus. Commissioners absent: Tara Reed, Chairman Steve Phillips.

Sonny Crain made a motion to approve the November 5, 2019 Brookland Planning Commission minutes as written. The motion was seconded by Samantha Sparks. Co-Chairman Blair stated motion and second and then opened the motion for discussion. Being no discussion, Co-Chairman Blair called for a vote. It was announced the motion to approve November 5, 2019 Brookland Planning Commission minutes passed 3 yays to 0 nays.

### **New Business**

#### **Brian Allred – Submit plans for property @ the corner of Brady Lane & Keith Rd. – Replat:**

There was no one present at the meeting to represent Brian Allred.

#### **Planning Commission and Civil Engineering – Discuss procedure to handle “Comment Letter” issues from the city engineers (Civil Engineering) back to the contractor:**

This item was tabled until a later meeting.

Co-Chairman Blair asked if there was anything else from the commission. There was none.

Co-Chairman Blair asked if there was anything from the floor.

Mayor Kenneth Jones spoke to the commission about the advancements and happenings in and around the city of Brookland. He also noted that City Attorney Kevin Orr is reviewing the new PC Booklet for approval.

Brookland Water Superintendent Tim Harrington asked the Commission to address the City Council about setting a charge for “as build drawings” if they are not returned to the city. Mr. Harrington said this has become an ongoing problem. The Commission said they would request to get on the upcoming agenda.

Sonny Crain made a motion to adjourn. It was seconded by Gary Hill. Co-Chairman Blair called for a vote. Co-Chairman Blair announced motion to adjourn passed 3 yays to 0 nays.

Meeting adjourned at 7:07 PM by Co-Chairman Blair.