

**Brookland City Council Minutes**  
**December 12, 2016**

Meeting called to order at 7:00 PM by Mayor Jones

Roll Call: Aldermen present: Mike Bishop, Linda Anderson Reece, Wilson Shipman, William Thompson, David Gambill, and Jody Kirk along with Mayor Kenneth Jones, City Attorney Kevin Orr and City Clerk Billy Dacus.

Mike Bishop made a motion to approve November 21, 2016 Brookland City Council minutes as written. Seconded by David Gambill. Mayor Jones stated motion and second and then opened motion to the council for discussion. Being no discussion, Mayor Jones called for a vote. Mayor Jones announced motion to accept the city council minutes from November 21, 2016 passed 6 yeas to 0 nays.

**New Business**

**Appoint Planning Commission Member - need to appoint member to fill vacancy:** – (*Audie Cox, Cherie Belcher and Lona Miles have expressed interest in being on the planning commission*) The 3 people that are listed above have been on the list for 3 meetings but no one has come to a meeting to be appointed. Mayor Jones stated that he had spoken to Tim Hudson and Steve Phillips who are also interested in serving on the commission. The Mayor stated that he would like to appoint these two gentlemen with the council's approval. Mike Bishop made a motion to appoint Tim Hudson and Steve Phillips to the Brookland Planning Commission. The motion was seconded by David Gambill. Mayor Jones stated motion and second and opened motion to council for discussion. The two gentlemen presented themselves to the council upon request. Mayor Jones then called for a vote. Mayor Jones announced motion passed 6 yeas to 0 nays.

**Ordinance 2016-25 - Ordinance 2016-25- set speed limits on Jessica-Jody Cove-Westway** – This is an Ordinance setting speed limits for city streets Jessica, Jody Cove, Westway.

Attorney Kevin Orr read Ordinance 2016-25 in it's entirety. Mike Bishop makes a motion to accept Emergency Clause in Section 2 of Ordinance 2016-25 as read. Motion seconded by David Gambill. Mayor Jones states motion and second, opens motion to accept emergency clause to council for discussion. The council questioned the area of the streets and asked for the police officer's opinion on the limit set at 15. The officers all agreed that 15 MPH is perfectly fine. Mayor Jones calls for a roll call vote. Mike Bishop: yes, Linda Anderson Reece: yes, Jody Kirk: Yes, Wilson Shipman: Yes, William Thompson: Yes, William David Gambill: Yes. Mayor Jones announces the motion to accept Emergency Clause in Section 2 of Ordinance 2016-25 has passed by a vote of 6 yeas to 0 nays.

Mike Bishop makes a motion to suspend the rules and go to the second reading of Ordinance 2016-25 by title only. Motion seconded by David Gambill. Mayor Jones states motion and second, opens to council for discussion. Being no discussion, Mayor Jones calls for a vote. Mayor Jones announces the motion to suspend the rules has passed by a vote of 6 yeas to 0 nays.

Attorney Orr reads Ordinance 2016-25 2nd reading by title only. Mike Bishop makes a motion to suspend the rules and go to the third and final reading of Ordinance 2016-25 by title only. Motion

seconded by David Gambill. Mayor Jones states motion and second, opens motion to suspend the rules to council for discussion. Being no discussion Mayor Jones calls for a vote. Mayor Jones announces the motion to suspend the rules and go to the third and final reading of Ordinance 2016-25 has passed by a vote of 6 yeas to 0 nays.

Attorney Orr reads Ordinance 2016-25, 3rd and final reading by title only. Mike Bishop makes a motion to accept the third and final reading of Ordinance 2016-25 as read. Motion seconded by David Gambill. Mayor Jones states motion and second, opens Ordinance 2016-25 to council for discussion. Being none, Mayor Jones calls for a Roll Call Vote. Mike Bishop: yes, Linda Anderson Reece: yes, Jody Kirk: Yes, Wilson Shipman: Yes, William Thompson: Yes, William David Gambill: Yes. Mayor Jones announces the motion accepting of Ordinance 2016-25 has passed by a roll call vote of 6 yeas to 0 nays.

**Julie & Raymond Miller - 110 Lynn Cove - wants to place mobile home behind their house that is currently zoned R-1.:** – Mrs. Miller addressed the council about the possibility of placing a mobile home on her property that is currently zoned R-1. She stated that her declining health as one of the reasons and that her grandson would live in the home and would be close to help her. Pictures were passed out to the council of the property. Attorney Orr told her that since the property was rated as R-1, no mobile home could be placed there with any conditional use as the ordinance is now written. Attorney Orr also stated that the situation would have to come to the council as a recommendation from a council member or by the planning commission to make the change in the ordinance. She was recommended to address the planning commission at their next meeting.

**Ordinance to waive competitive bidding on construction at 407 Holman:** – This item will be taken-up at next month's meeting. The Mayor is still gathering information.

**Brookland Fire Protection District Contract:** - This item will be taken-up at next month's meeting. The Mayor is still gathering information.

### **Old Business**

**WIP 2016-01 - well & tank-field project update from Jason MacDonald with Civil Engineering Associates–** Jason MacDonald updated the council on the new well process. The open bids would begin the 20<sup>th</sup> of this month (December). He stated that he is trying to do all that is possible to get the lowest bid by bidding the project with a neighboring town.

**Update on drainage ditch in Hardwood Acres; between Cherry & Brookland Streets** – Mayor Jones stated that there were still no new signed letters. He stated that he was going to re-send the letters in hopes of rekindling the idea.

**Update on East School St. drainage improvements** – Mayor stated that the property that the city was trying to purchase belongs to the city now. The property has been surveyed. The project is still in process and should be completed soon.

**Rental property at 247 Brady Lane** – Mayor Jones passed out a copy of a rental lease that is for the property last month. He asked the council to take the copy and review it for discussion for this month’s meeting. There is still some more information being gathered by the Mayor, so this is being discussed at January’s meeting.

**Previous Month’s Financials** – Mayor Jones reviewed September Financial Reports. The following are 11-30-16 ending balances for the main operating checking accounts:

1. General Fund ending balance was \$176,187.66
2. Street Fund ending balance was \$112,763.75
3. Utility Fund ending balance was \$333,071.48

**Review 2017 Budgets** – Mayor Jones asked the council if there were any questions, comments, or any discussion of the 2017 budgets for the city. Wilson Shipman thought that a workshop was needed. David Gambill thought a workshop would not be necessary. William Thompson raised a question about the city employee bonus money. There was much discussion about this subject with pros and cons mentioned. Both sides of the issue were rested and a reading of the resolution was decided. If the resolution were to fail, a workshop would be scheduled.

**Resolution 2016-26 – budgets for 2017** – This resolution is the approval of the annual General, Street and Utility Fund budgets for 2017 for the City of Brookland, Arkansas. City Attorney Kevin Orr read Resolution 2016-26 in it’s entirety. Mike Bishop made motion to accept Resolution 2016-26 as read. The motion was seconded by David Gambill. Mayor Jones stated motion and second and opened motion to council for discussion. Being no further discussion, Mayor Jones called for a Roll Call Vote. Mike Bishop: yes, Linda Anderson Reece: yes, Jody Kirk: Yes, Wilson Shipman: No, William Thompson: No, William David Gambill: Yes. Mayor Jones announces the motion accepting of Resolution 2016-26 has passed by a roll call vote of 4 yeas to 2 nays.

#### **Mayor’s Notes –**

**177 Brady Lane condemnation- update.** –Mayor Jones stated that he had contacted CRDC about the Jackson’s (the property owners) for help with their situation but still hasn’t heard anything back yet. The Mayor is hoping to hear something back and will follow up on this at next month’s meeting.

**January 2<sup>nd</sup> is the “swear in ceremony” of the newly elected officials-** The Mayor asked if the new elected officials wanted to be sworn in at the courthouse or would they rather be sworn in at the next council meeting. It was decided to be done at Brookland City Hall.

**AML Convention meeting in January** – Mayor Jones asked who would be going to the meeting in January. Wilson Shipman announced he would be going.

Mayor Jones asked for an executive session to discussion the discipline of a city employee. Mike Bishop made a motion for the council to go into executive session to discuss the discipline of a city

employee. Seconded by David Gambill. Mayor Jones stated motion and second. Mayor Jones called for a vote. Mayor Jones announced motion passed 6 yeas to 0 nays. The council retreated to executive session behind closed doors. The council return. Mayor Jones announced the council and he had discussed the discipline of a city employee.

Mayor Jones presented Linda Anderson Reece with a plaque for her 19 years of service to the citizens of Brookland. Mayor Jones thanked Jody Kirk and William Thompson for serving the citizens of Brookland on the city council.

Wilson Shipman made a motion to adjourn. Second by Linda Anderson Reece. Mayor Jones called for a vote. Mayor Jones announced motion passed 6 yeas to 0 nays. Meeting adjourned at 8:22 PM by Mayor Jones.

Kenneth Jones, Mayor

Billy Dacus, City Clerk/Treasurer