



STATE OF ARKANSAS
City of Brookland

RESOLUTION NO. 2019-01

RESOLUTION APPROVING THE ANNUAL GENERAL, STREET, AND UTILITY FUND BUDGETS FOR 2018 FOR THE CITY OF BROOKLAND, ARKANSAS

NOW THEREFORE BE IT RESOLVED BY THE CITY OF BROOKLAND, ARKANSAS:


Section 1: The annual General, Street, and Utility Budgets for the City of Brookland, Arkansas for the year 2018 as approved by the Brookland City Council and filed with the City Clerk, is hereby amended to the extent reflected in the attached amended 2018 Operating Budget Summary, per Municipal Budget Appropriations and Changes as defined in Arkansas Code Annotated 14-53-203.

Section 2: The funds necessary to carry out the purpose of said Annual Budget are hereby appropriated, and the disbursement of such funds is hereby authorized and directed.

Section 3: The Resolution is immediately necessary to insure the orderly operation of the City Government and the rendition of health, safety, and welfare services to the citizens of Brookland.

Therefore, to provide continuous operation and services for the citizens of the City of Brookland, Arkansas, this resolution shall therefore be in full force and effect immediately upon passage.

Passed this 14th day of January 2019.


Kenneth D. Jones, Mayor

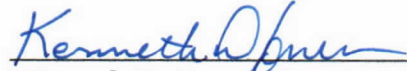
ATTEST:


Billy Dacus, Clerk/Treasurer

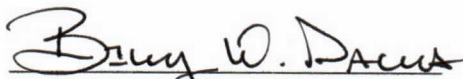


122.45 feet to the true point of beginning, containing 1.98 acres more or less. Subject to a 40-foot Gas line easement as shown on Plat of Survey.

Approved and adopted this 14th day of January 2019.


Kenneth D. Jones, Mayor

ATTEST:


Billy Dacus, Clerk/Treasurer



General Fund Budget		Proposed	
General Revenues Income	Amended	Amendment	Department Heads and Mayor went over
Other Revenue	10-Dec-18	14-Jan-19	Proposed 2018 General Fund November 1, 2017
1% City Sales Tax Revenue	\$253,779.00	\$253,187.00	
ADEM - April 2017 Flood Reimbursement			Given to City Council in November 10 Packets
Misc Grant Income AHTD/Prj # 100855	\$60,273.00	\$60,273.00	
Tap-16 HOL to SCH SW/Prj # 100935			Adopted by Brookland City Council Resolution
Building/Misc Permits	\$70,500.00	\$70,388.00	No. 2017-18 by a vote of 6 Yeas to 0 Nays
State County Sales & Use Tax Refund Distribution	\$412,567.00	\$412,641.00	11-Dec-17
County Turnback Revenue	\$24,519.00	\$24,475.00	
District Court Revenue	\$63,000.00	\$66,662.00	Amended by Brookland City Council Resolution
District Court-ASP Tickets	\$15,860.00	\$14,939.00	No. 2018-10 by a vote of 6 Yeas to 0 Nays
Franchise Tax Revenue	\$125,000.00	\$130,191.00	
Insurance Settlement Proceeds	\$981.00	\$981.00	
Interest Income	\$1,598.00	\$1,541.00	
Jail Defrayment Cost Revenue	\$2,800.00	\$4,257.00	
Misc Grant Income	\$5,000.00	\$5,000.00	
Misc Revenue	\$32,589.00	\$30,674.00	
Mosquito Fee Income	\$37,517.00	\$37,608.00	
Other Police Income/Liab Ins	\$28,245.00	\$26,387.00	
Police- SRO Reimburse	\$20,000.00	\$20,479.00	
Museum Donations	\$22.00	\$0.00	
Previous Year Carryover	\$190,000.00	\$190,000.00	
Privilege License	\$5,500.00	\$5,127.00	
Recycling Tipping Fee Revenue	\$1,591.00	\$1,586.00	
Recycling Funds Revenue	\$2,124.00	\$2,124.00	
Sale of Property/Equipment	\$52,500.00	\$52,500.00	
Rent Income	\$5,217.00	\$4,967.00	
State Turnback Revenue	\$47,000.00	\$46,157.00	
Total Income	\$1,458,182.00	\$1,462,144.00	
Administrative Dept Expenses			
1941 Firetruck Maintenance	\$500.00	\$500.00	
Advertising	\$1,000.00	\$1,000.00	
Tap-16 HOL to SCH SW/AR-DOT # 100935			
City 20% Match			
None Refundable Grant Expense		\$11,350.00	
Tap Sidewalk Grant PJ #100855	\$60,273.00	\$60,273.00	
City 20% Match	\$15,069.00	\$16,399.00	
Bluebag Recycle Fee	\$3,506.00	\$3,506.00	
Bluebag Recycle Program	\$1,300.00	\$1,325.00	
Bldg/Land Improv-Purchase	\$52,500.00	\$52,500.00	Sale of old city park lots and went to purchase of 202
City Events/Festival	\$2,000.00	\$2,000.00	W Smith for new park
City Park Exp/Grant	\$5,000.00	\$5,000.00	
Clean Sweep	\$4,000.00	\$4,000.00	
Cleaning Service/Uniforms	\$795.00	\$919.00	
Comm. Construction Surcharge	\$150.00	\$150.00	
Computer Exp & Repair	\$5,000.00	\$5,000.00	
Condemnation/Cleanup Expense	\$20,000.00	\$10,000.00	
Construction Surcharge Return	\$1,000.00	\$1,000.00	
City Drainage Expense	\$40,000.00	\$29,000.00	
Drug Test Fee	\$500.00	\$500.00	
Election Expense	\$3,500.00	\$3,500.00	

Equipment	\$5,000.00	\$5,000.00	
Fire Protection	\$61,000.00	\$61,000.00	
Fixed Asset Admin Vehicle Pymt	\$5,000.00	\$5,000.00	
Fuel & Oil-	\$1,500.00	\$1,500.00	
Inspection Expenses	\$8,500.00	\$8,500.00	
Insurance	\$5,000.00	\$5,000.00	
Insurance - Health	\$36,500.00	\$39,217.00	
Interest Expense	\$11,000.00	\$11,000.00	
Land Purchase	\$15,000.00	\$15,000.00	was figured in on purchase of 401 holman, 307 N bernis and 202 Smith Street
Land Use Planning	\$7,500.00	\$7,800.00	
Miscellaneous Expense	\$2,500.00	\$2,500.00	
Mosquito Control City	\$15,674.00	\$15,674.00	
Mosquito Control Citizens	\$32,326.00	\$32,326.00	Total Mosquito 2018 Budget - \$48,000.00
Municipal League Dues	\$6,000.00	\$6,000.00	
Museum Expenses	\$20,000.00	\$20,000.00	Line C37, C57 and Line C63 are split money
Office Equipment	\$2,500.00	\$2,500.00	
Office Supplies	\$5,000.00	\$5,000.00	
Payroll Taxes	\$13,600.00	\$13,600.00	
Planning Commission	\$7,500.00	\$7,500.00	Raise Chair to 80, members to 60. Also includes all exp
Postage	\$750.00	\$750.00	
Postage Meter Rental	\$350.00	\$350.00	
PPE - Safety Equipment	\$3,750.00	\$3,750.00	
Professional Fees	\$16,000.00	\$16,000.00	
Public Safety Equipment	\$1,500.00	\$1,718.00	
Repair & Maint/Bldg & Grounds	\$25,000.00	\$26,037.00	
Repair & Maint. - Equipment	\$2,000.00	\$2,000.00	
Retirement	\$6,100.00	\$6,100.00	
Salaries			
Clerk/Treasurer City Council Meeting Pay	\$2,650.00	\$2,650.00	
Clerk/Treasurer Hourly Work Pay	\$16,976.00	\$16,976.00	
Annual Bonus	\$200.00	\$200.00	
City Council	\$16,000.00	\$16,000.00	
Mayor	\$50,000.00	\$50,000.00	
Annual Bonus	\$400.00	\$400.00	
Mayor City Council Meeting Pay	\$2,400.00	\$2,400.00	
Office Manager	\$42,536.00	\$42,536.00	
Annual Bonus	\$400.00	\$400.00	
City Inspector	\$35,568.00	\$35,568.00	
Annual Bonus	\$400.00	\$400.00	2018 Budget June Amend
Blue Bag/Custodian	\$6,240.00	\$6,240.00	\$180,210.00 \$173,870.00
Annual Bonus	\$100.00	\$100.00	Actual Admin Salary 2018 - \$159,678.61
Equipment Street Dept	\$25,000.00	\$25,000.00	
Schools/Conference/CE Training	\$4,000.00	\$4,000.00	
Special Census CD Pay Back	\$20,136.00	\$20,136.00	Nelms Street Property
Supplies	\$1,250.00	\$1,250.00	
Transfer to SF 1% Sales Tax Rev	\$118,950.00	\$109,501.00	Less Street Equipment P+E99ayment
Transfer to Utility	\$150.00	\$150.00	
Travel/Lodging Expenses	\$6,000.00	\$6,000.00	
Unemployment Tax	\$1,000.00	\$1,000.00	
Utilities	\$9,000.00	\$9,000.00	
Adm Total Expenses	\$891,999.00	\$878,651.00	

Police Department Expenses					
Advertising Expense	\$500.00	\$500.00			
BAC Test	\$250.00	\$250.00			
Cleaning Service/Uniforms	\$100.00	\$100.00			
Computer Exp & Repair	\$5,000.00	\$5,000.00			
District Court Costs	\$35,000.00	\$35,000.00	current actual paid \$5,154.88		
Drug Testing Fee	\$625.00	\$684.00			
E-911 Dispatching Cost	\$4,250.00	\$4,250.00			
Equipment	\$35,000.00	\$35,000.00	Pymt for 8 months on 3 Cruisers @ \$13,230.00, Electronic Citation Equipment for patrol vehicles		
Fuel & Oil	\$27,500.00	\$27,500.00			
Insurance(w/comp&bldg)	\$7,500.00	\$7,500.00			
Health Insurance	\$70,000.00	\$70,000.00			
Vehicle Insurance	\$2,500.00	\$2,500.00			
Interest Expense	\$2,000.00	\$2,099.00			
Jail Bill	\$10,000.00	\$10,000.00			
Misc. Expense & Supplies	\$1,500.00	\$1,500.00			
Office Equipment	\$750.00	\$750.00			
Office Supplies	\$3,500.00	\$3,500.00			
Payroll Taxes	\$18,000.00	\$18,000.00			
PPE Safety Equipment	\$750.00	\$750.00			
Professional Fees	\$20,000.00	\$20,000.00			
Repair Maint/Bldg & Grounds	\$3,000.00	\$3,000.00			
Repair & Maint Equipment	\$3,000.00	\$3,000.00			
Retirement LOPFI	\$28,000.00	\$28,000.00			
Salaries					
Police Chief	\$43,107.00	\$43,107.00			
Annual Bonus	\$400.00	\$400.00			
Police Captain	\$40,082.00	\$40,082.00			
Annual Bonus	\$400.00	\$400.00			
Full Time CID/Patrol Officer	\$36,818.00	\$36,818.00			
Annual Bonus	\$400.00	\$400.00			
Full Time Patrol Officer	\$31,204.00	\$31,204.00			
Semi Annual Bonus	\$400.00	\$400.00			
Full Time Patrol Officer	\$31,204.00	\$31,204.00			
Annual Bonus	\$400.00	\$400.00			
4 Part Time Officer Salaries	\$19,750.00	\$19,750.00			Less SRO Reimburs
2 Annual Bonus	\$800.00	\$800.00	2018 Budget	June Amend	Jan 2019 Amend
Over Time /School Traffic/Special	\$10,000.00	\$10,000.00	\$214,965.00	\$214,965.00	\$228,365.00
Full Time SRO Officer		\$13,000.00	I left out SRO Pay		
Annual Bonus		\$400.00			
SRO-Expense	\$1,000.00	\$1,000.00			
Training/Equipment	\$5,000.00	\$5,000.00			
Unemployment	\$3,500.00	\$3,500.00			
Uniforms	\$4,500.00	\$4,500.00			
Utilities	\$17,500.00	\$17,500.00			
Vehicle Repair and Maintenance	\$15,000.00	\$15,000.00			
Police Dept. Expenses	\$540,190.00	\$553,748.00			
Total Expenses	\$1,432,189.00	\$1,432,399.00			
Revenue/Expense +/-	\$25,993.00	\$29,745.00			

Street Fund 2018 Budget		Proposed	
	Amended	Amendment	
<u>Income</u>	10-Dec-18	14-Jan-19	
1% City Sales Tax Revenue	\$109,750.00	\$109,500.00	Department Heads and Mayor went over
Hwy Severance Turnback	\$7,175.00	\$7,325.00	Proposed 2018 General Fund November 1, 2017
State Turnback	\$129,940.00	\$129,728.00	
County Turnback	\$30,780.00	\$30,233.00	Given to City Council in November 10 Packets
4-Lane Hwy. Construction Dist	\$66,950.00	\$67,042.00	
Interest Income	\$1,275.00	\$1,241.00	Adopted by Brookland City Council Resolution
Misc Revenue	\$100.00	\$50.00	No. 2017-18 by a vote of 6 Yeas to 0 Nays
Prev. Yr. Carryover Est	\$145,888.00	\$145,888.00	11-Dec-17
Grant Funding/State Street Aid			
Total Income	\$491,858.00	\$491,007.00	Amended by Brookland City Council Resolution
<u>Expenses</u>			No. 2018-10 by a vote of 6 Yeas to 0 Nays
Computer Exp & Rep	\$2,775.00	\$3,009.00	
Street Drainage Expense	\$25,000.00	\$25,000.00	Amended by Brookland City Council Resolution
Drug Testing Fee	\$400.00	\$400.00	No. 2018-18 by a vote of 6 Yeas to 0 Nays
Equipment Purchases	\$5,000.00	\$5,000.00	10-Dec-18
Fuel & Oil	\$10,750.00	\$10,750.00	
Insurance	\$9,875.00	\$9,875.00	
Insurance Health	\$20,520.00	\$20,520.00	
Office Equipment	\$250.00	\$250.00	
Office Supplies	\$500.00	\$500.00	
PPE Equipment	\$2,000.00	\$2,000.00	
Professional Fees\Engineering	\$2,000.00	\$2,000.00	
R & M Traffic Signal Expense	\$2,500.00	\$2,500.00	
Rep & Maint Sidewalks	\$15,000.00	\$15,000.00	
Rep & Maint Bldg & Grounds	\$7,500.00	\$7,500.00	
Rep & Maint Streets	\$195,000.00	\$195,000.00	
Repair & Maint. Equipment	\$30,000.00	\$30,000.00	
Retirement	\$4,600.00	\$4,600.00	
Street Signs	\$3,000.00	\$3,000.00	
Street/Traffic Light Expense	\$26,000.00	\$26,000.00	
Supplies	\$750.00	\$750.00	
<u>Salaries</u>			
Street Supervisor Full Time Employee	\$33,488.00	\$33,488.00	
Bonus	\$400.00	\$400.00	
Street Full Time Employee	\$26,000.00	\$26,000.00	
Bonus	\$400.00	\$400.00	
Part Time Employee	\$16,112.00	\$16,112.00	
Bonus	\$200.00	\$200.00	
Part Time Employee	\$5,382.00	\$5,382.00	2018 Budget June Amend Dec Amend
Bonus	\$200.00	\$200.00	\$110,678.00 \$110,678.00 \$111,718.00
2/Temp Employees April-Sept	\$29,536.00	\$29,536.00	2018 Actual Salary \$111,659.69
Payroll Taxes	\$7,000.00	\$7,000.00	
Utilities/Propane Gas	\$1,500.00	\$1,500.00	
Misc Exp	\$100.00	\$100.00	
Cleaning Service/Uniforms	\$3,500.00	\$3,654.00	
Uniforms	\$50.00		
Hand Tool/Shop Equipment	\$500.00	\$500.00	
Advertising	\$1,000.00	\$1,000.00	
Total Expenses	\$488,788.00	\$489,126.00	
Revenue/Expense +/-	\$3,070.00	\$1,881.00	

Utility Fund Budget	Amended	Proposed	
	10-Dec-18	Amendment	
Utilities Revenue		4-Jan-19	
2% City Sales Tax Collected WIP 2016	\$500,000.00	\$506,374.00	Department Heads and Mayor went over Proposed 2018
Fed Pure Water Act	\$2,020.00	\$1,106.00	Utility Fund Budget November 1, 2017
Garbage Fee	\$13,000.00	\$12,767.00	Given to City Council in Nov 10 council Packets
Insurance Settlement Proceeds			Adopted by Brookland City Council Resolution
Penalty Revenue	\$19,650.00	\$19,663.00	No. 2017-18 by a vote of 6 Yeas to 0 Nays
Water Income	\$300,000.00	\$304,559.00	11-Dec-17
Sewer Revenue	\$280,000.00	\$282,480.00	Amended by Brookland City Council Resolution
Adjustments	\$2,500.00	\$1,623.00	No. 2018-10 by a vote of 6 Yeas to 0 Nays
Mosquito Fee Income	\$37,750.00	\$37,964.00	Amended by Brookland City Council Resolution
Interest Income	\$2,210.00	\$23,209.00	No. 2018-18 by a vote of 6 Yeas to 0 Nays
Rent Income	\$5,100.00	\$5,100.00	10-Dec-18
Miscellaneous Revenue	\$65,000.00	\$63,932.00	
Previous Year Revenue Est	\$312,688.00	\$312,688.00	
Animal Control Revenue	\$1,500.00	\$1,384.00	
Bad Debt Collected	\$3,100.00	\$3,117.00	
Misc Grant Income			
Total Income	\$1,039,518.00	\$1,066,346.00	Note: This total does not include 2% sales tax collection.
Utilities Expense			
Animal Control Expense	\$7,500.00	\$7,500.00	
Animal Control Food Expense	\$1,000.00	\$1,000.00	
AR One Call Fees	\$1,315.00	\$1,315.00	
Auditing	\$5,000.00	\$5,000.00	
Bank Service Charge	\$1,865.00	\$1,865.00	
Building Improvement/Purchases	\$5,000.00	\$5,000.00	1-Caterpillar 420FIT 4AE Back Hoe \$23,625.00
Chemicals-Waste Plant	\$3,000.00	\$3,000.00	Dewatering Bags \$180.00
Chemicals-Well House	\$35,000.00	\$35,000.00	1-Metal Detector Fisher \$700.00
Computer Exp & Repair	\$9,500.00	\$9,500.00	1-Pipe Line Locater \$6,000.00
Contract Labor	\$15,000.00	\$15,000.00	1- Leak Detector \$,4000.00
Drug Testing Fee	\$700.00	\$700.00	1-Hydrant Pressure Relief Valve \$1,500.00
Election Expense			1-Tapping and Cutter Set Wet Water Tap \$3,200.00
Engineering Expense	\$4,000.00	\$4,000.00	1-Honda Generator EQ 1000- \$6,000.00
Equipment Purchases / Water		\$22,500.00	2-Hand Held City Radios \$1,000.00
Equipment Purchases / Sewer		\$64,600.00	\$3,600.00
Fuel & Oil	\$10,000.00	\$10,000.00	
Insurance	\$10,000.00	\$10,000.00	
Health Insurance	\$48,440.00	\$48,440.00	
Lab Supplies	\$5,000.00	\$5,000.00	
Misc. Dues & Fees	\$7,000.00	\$7,000.00	
Office Equipment	\$3,000.00	\$3,000.00	
Office Supplies	\$4,000.00	\$4,000.00	
Postage	\$6,250.00	\$6,250.00	
PE Safety Equipment	\$10,000.00	\$10,000.00	
Principal on Notes	\$27,494.00	\$27,494.00	
Professional Fees	\$7,500.00	\$7,500.00	
Repair & Maint/Building & Grounds	\$20,000.00	\$20,000.00	
Repair & Maintenance Sewer	\$105,427.00	\$105,427.00	Lift Station Installed North Oak \$30,000.00, Upgrade Eason Lift Station and Force Main Relocation \$70,000.00,

Repair & Maintenance Water	\$30,000.00	\$30,000.00	
Repair & Maintenance Equipment	\$15,000.00	\$20,312.00	
Retirement	\$10,575.00	\$10,575.00	
School / Conference	\$3,000.00	\$3,000.00	
Sewer Improvements	\$85,000.00	\$85,000.00	Extend Sewer up Everette Bolten Road to Holman, Extend Sewer from Brookland Hills Subdivision to HWY 230.
Supplies	\$500.00	\$500.00	
Supplies-Sewer	\$7,500.00	\$7,500.00	
Supplies-Water	\$60,000.00	\$60,000.00	
Unemployment Tax	\$2,000.00	\$2,000.00	
Water improvement Project	\$60,000.00	\$24,345.00	Upgrade 2" to 6" South Oak & Stevens to Holman, Upgrade 2" to 6" water line Eason Street Maple Slough to Three Notch Road
Water Improvement Prjt Reserve	\$3,000.00	\$3,000.00	
Water Testing Fee	\$5,000.00	\$5,000.00	
Salaries			
Water/Waste Water Superintendent	\$39,188.00	\$39,188.00	
Annual Bonus	\$400.00	\$400.00	
Waste Water Operator	\$36,920.00	\$36,920.00	
Annual Bonus	\$400.00	\$400.00	
Utility General Labor	\$31,200.00	\$31,200.00	
Annual Bonus	\$400.00	\$400.00	
Water Clerk	\$27,040.00	\$27,040.00	
Annual Bonus	\$400.00	\$400.00	\$135,948.00
Emergency Overtime Pay	\$5,000.00	\$5,000.00	\$140,948.00
Payroll Tax	\$10,750.00	\$8,844.00	
Travel/Lodging	\$5,000.00	\$1,260.00	
Utilities	\$80,000.00	\$71,094.00	
Bad Debts	\$4,500.00	\$3,175.00	
Misc Expense	\$3,000.00	\$539.00	
Interest Expense on Notes	\$45,500.00	\$39,948.00	
Uniforms	\$4,500.00	\$3,706.00	
Hand Tools/Shop Equipment	\$1,000.00	\$561.00	
Mosquito Control City			
Mosquito Control Citizens	\$38,500.00	\$37,609.00	
Advertising	\$2,000.00	\$971.00	
Total Expenses	\$970,264.00	\$999,978.00	
Balance +/-	\$69,254.00	\$66,368.00	
Break down of Principal on Notes:			
Rural Development	\$10,061.00	\$10,061.00	
ANRC	\$17,433.00	\$17,433.00	
Total Principal	\$27,494.00	\$27,494.00	
Breakdown of Interest on Notes			
Rural Development	\$17,061.00	\$17,061.00	
ANRC	\$17,433.00	\$17,433.00	
Total Interest	\$39,760.00	\$39,760.00	